



My-Le's
Beauty College

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Brochure

MANICURING

Effective July 3, 2023

ADMISSION REQUIREMENTS

My-Le's Beauty College does not admit students from other countries nor do we vouch for student status or provide visa services.

Our institution instruction and learning materials will be in English. Enrollees are admitted as regular students under the following criteria:

1. An applicant must provide U.S. government issued I.D. Card (e.g. Driver's License, State Identification Card, Passport, Resident Alien, Military I.D.) and valid Social Security Card.
2. Take and pass school admission examination with score of 70% or higher.
3. An applicant must provide one of the following to be admitted as student
 - a) Successfully completed High School or its equivalent (GED). High school diploma or official transcript showing high school completion or GED certificate. **This documentation will be used to determine the level of English Language proficiency.**
 - b) Foreign Education Diploma must be translated into English and certified to be at least equivalent to U.S. high school diploma.
 - c) Prove of completion of homeschooling at the secondary level as defined by state law.
 - d) Academic transcript of completion of at least a two years program that is acceptable for full credit toward a bachelor's degree
 - e) Non-High School graduates or its equivalent, must be at least 18 years of age (beyond the age of compulsory) will be required to pass the Ability-To-Benefit tests. **This documentation will be used to determine the level of English Language proficiency.**

Our school uses the Combine English Language Skills Assessment (CELSA) form 1 & 2. This test is approved by The U.S. Department of Education and will consist of **75 multiple choice questions and takes 45 minutes to complete**. This test will be administered by an Independent Test Administrator and not by any school representatives. The school's admissions personnel will provide applicants with additional information as how to arrange for the Ability-to-Benefit test. All Ability-to-Benefit students must take and pass the test prior to admission.

Ability-to-Benefit (ATB) students can no longer become eligible for federal financial aid. However, students who were enrolled in an eligible program at any Title IV institution prior July 1, 2012 may continue to establish Title IV eligibility under the ATB test.

{Federal Student Aid Handbook 2016-2017, Volume 1 Student Eligibility, Chapter 1, Page 9}.

GED TRAINING PROGRAM AVAILABLE

Even though we accept ATB student, our institution encourages you to receive additional education benefit from completing GED training and pass the GED exam. GED training program available locally listed below to help students pass GED exam:

1. Elk Grove Adult and Community Education
8401 Gerber Rd.
Sacramento, CA 95828
2. Charles A Jones Career and Education Center
5451 Lemon Hill Ave.
Sacramento, CA 95824
3. Highlands Community Charter School
1333 Grand Ave.
Sacramento, CA 95838

TUITION AND FEES

COURSE	TUITION	REG.	SUPPLIES	BOOKS	LAB COAT	TOTAL
Manicuring	\$ 2,600	\$100	\$250	\$200	\$30	\$3180.00

TERMS AND PAYMENTS

The minimum down payments for Manicure are registration, kit, lab coat, badge, STRF, and \$400 for tuition. Methods of payment include full payment at time of signing the Enrollment Agreement, registration fee paid at time of signing agreement with balance paid prior to start date or through and approved payment plan in enrollment agreement. Payments may be made by cash, check, and money order.

No interest is charged by this institution when the program is paid in full prior to completion of the program.

Prior to completion of the course and receiving a Proof of Training document, all outstanding account balances must be paid in full.

REQUIREMENTS FOR COMPLETION

Manicuring Course: 400 clock hours (10 weeks for fulltime student) which include technical instruction and practical operations covering all practices of manicurist and pedicurist.

The required attendance schedules for students are: minimum of 20 hours per week and maximum of 40 hours per week.

After completion of the entire requirement, the student must take a State Board exam for licensing through the state of California Board of Barbering and Cosmetology

LICENSING REQUIREMENTS:

Persons eligible for the California State Licensing Examination must provide a proof of training document verifying completion of the required technical instruction and practical operation as described in the program curriculum.

SCHOOL HOURS

Monday-Friday 9:00am – 5:30pm

MANCURING COURSE starts weekly on Monday

Additional information about our facility, please go to www.mylebeautycollegeinc.com